

Divine Savior Board of Trustees
Minutes
June 24, 2008
Parish Center, Kiel

(Approved Minutes 07/22/08)

- I) Opening Prayer
- II) Social – Welcome New Members – Karin Wille, Christy Schmitz, Victoria Fischer
- III) Attendance: Ron Reese, Fr. Harry, Larry Konetzke, Bill Gaedke, Ron Schmitz, Dan Meyer, Julie Kraus, Tracy Schmitz, Karin Wille, Christy Schmitz.
Excused: Barry Blatz and Sandy Winkel
Tardy: Victoria Fischer
- IV) Approval of Agenda: Motion to approve.
- V) Approve of 05/27/08 minutes: Motion to approve with corrections to IX)
 - B) Facilities to read: Sue Rivers will be alternating campuses for the school year 2008-09.
- VI) Correspondence:
 - A) Holy Rosary Parish sent written request for Divine Savior School and related committees to complete the request for use of facilities form provided within the letter.
 - 1) Ron Reese will reformat to PDF and forward to all committees.
 - 2) Dan Meyer will have form added to website for future use.
- VII) Open Forum: None.
- VIII) Administrator Report:
 - A) Larry to keep in contact with Janice Hannen from Chilton Catholic to work on retaining her as a Spanish/Art teacher for the upcoming year.
 - 1) Ron Reese to follow-up with Board of Directors on possible increase of budgeted expense for Spanish curriculum.
 - B) Larry to address outstanding tuition directly with families.
 - C) Received deferred billing on 2008-09 textbook order.
 - D) Masses will be held on Wednesday and Friday, one day at each campus, for the upcoming school year.
 - E) Still need afternoon cleaning person @ Kiel campus for alternating days.
 - F) Security update:
 - 1) New Holstein Campus: Religious Education Room will move to the current Mr. Lodes' room and his room will be relocated to 2nd floor. This will allow the fire door to be locked for security reasons when children are present.
 - 2) Kiel Campus: Will be keeping preschool room door closed, replacing door knob on fire door through the gym with a push handle.

- 3) Purpose of changes to reflect less expense on security package.
 - 4) Larry will send letters to delinquent tuition families to include that payment arrangements must be made by August 1 or continued education will not happen.
- IX) Reports:
- A) Athletics: Todd Olig resigned as co-Athletic Director and will be discussed within the committee to replace or just have one Athletic Director.
 - B) Facilities: None.
 - C) Finance:
 - 1) Fr. Harry spoke of growing attitude and ongoing deficit within parish.
 - 2) Future set subsidy may be the only option in the future.
 - 3) Scrip tuition credits for families leaving will be absorbed by the parish.
 - 4) Tuition assistance update for Holy Rosary Parish members is that there are funds and requests go through the parish office.
 - D) Fundraising:
 - 1) Ron Reese and Tracy Schmitz to help create policy and present at July Board of Trustee meeting.
 - 2) Next meeting August 5th.
 - 3) Reviewed minutes from previous committee meeting.
 - E) Home and School: Bill Gaedke to attend next meeting.
 - F) Personnel: No report.
 - G) Policies: Moved to July meeting for the sole purpose of policies.
 - H) Promotional / Marketing:
 - 1) Recruiting
 - 2) Back to School Bash
 - 3) Scroll
 - 4) Still working on census lists.
 - 5) Lori Pethan would like to retire from administrating the website. With consent from Kim Driscoll will start to train her on this process.
 - I) Technology:
 - 1) Larry working on billing of internet.
 - 2) Larry to move computer for Kim to have capability to work website.
- X) Other Reports:
- A) Parish Council: None.
 - B) Pastors Report: None.
- XI) Old Business:
- A) Letter to Holy Rosary Christian Women – sent 06/24/08.
 - B) Generation of Assets in school buildings: Tracy Schmitz to review in July.
 - C) Policy for delinquent tuition – move to July meeting.

- XII) New Business:
 - A) Elections for Co- President and Secretary:
 - 1) Nomination made and 2nd, motion to approve Ron Reese and Bill Gaedke for co-presidents.
 - 2) Nomination made and 2nd, motion to approve Tracy Schmitz as secretary.
 - B) Goals for next year:
 - 1) Complete any outstanding business from last year including goals.
 - 2) Shorter agendas.
 - C) New member orientation: Julie Kraus/Barry Blatz
- XIII) Announcements:
 - A) Next meeting July 22, 2008 @ 6:30, Parish Life Center, New Holstein.
 - B) Need volunteers for August Parish Council meetings: Ron Schmitz for Holy Rosary. Ron Reese will have list for next meeting for sign up.
- XIV) Executive Session: None.
- XV) Adjournment: Motion to approve.
- XVI) Closing Prayer.