

Divine Savior Board of Trustees
Minutes
September 27, 2011

(Approved Minutes)

- I) Opening Prayer – Christy.
- II) Attendance - Gary Stepanek, Troy Ramaker, Bonnie Hebl, Christy Schmitz, Jennifer Tienor, Tammy Wagner, Tim Ehlenbeck, Joel Belland, Ken Turba and Joe Zenk. Guests: Diane Cherney and Kim Ertl.
- III) Approval of Minutes – The August minutes were approved.
- IV) Correspondence - None
- V) Parish Director Report
 - 1. We are preparing the New Holstein Campus for the tour on October 18th at 6:30 and the Listening Session at 7:00. Gary and others such as Mike Winter and Herbie Schreiner with Building and Grounds have done a walk-thru and have made a list of things that need to be corrected. Pat Lofton, Joe Bound and other representatives of the Diocese along with Joe and Gary will be in attendance.
 - 2. The new website is up and running for the Catholic Schools Commission and can be found at (sharingavision.net).
 - 3. Joe and Deacon Pat are doing classroom visits.
- VI) Administrator Report
 - 1. Two students each from grade 3, 4, 7 and 8 will be attending the Diocesan Mass in Kimberly on September 28th with Mrs. Voland and a parent.
 - 2. On October 4th our students will join CPES students for mass and to view an anti-bullying presentation in Johnsburg and St. Cloud. This is an all day activity to allow the students to get to know one another.
 - 3. Mrs. Voland's duties have been expanded to include more time in the libraries, assisting Jennifer in the office and to help work out a new campus ministry position which includes planning liturgies as well as spiritual activities such as Catholic Schools week.
 - 4. The technology committee is looking for a board representative which we voted Joel Belland in at the previous meeting.
 - 5. An Open House is scheduled for October 18th at 6:30 at the New Holstein campus to allow the CPES community and any other interested parties to be able to view the building. A walk-thru was conducted on September 14th to identify areas that need attention before the Open House.
 - 6. A combined staff meeting is scheduled for October 26th at 3:30 at the New Holstein campus to address questions concerning employment should a consolidation between CPES and Divine Savior occur.

7. A bill was just received for unemployment compensation for 2010-2011 from the Green Bay Diocese for \$20,000 which is normally received in March. This will have a serious impact on the budget overage.
8. The disbursements of funds for the budget overage were as follows:
 - A. The unemployment compensation was approved to pay after the accuracy of the percentage/numbers has been verified.
 - B. The amount for the teacher's supplemental pay was increased and approved.
 - C. The technology funds were approved.
 - D. The physical education funds have been tabled. We would like Ms. Huether to come to the next meeting to give us a better understanding of the items on the list.
 - E. The General Education funds were approved with a change from \$500 to \$1000 for the Completed Summer 2011 Improvements and tabling the Health and Nutrition program. We would like Tom DeBruin to come to the next meeting to give us a better understanding of what is needed for creating student gardens.

VII) Financials

1. The finance committee has not had a chance to meet but Troy has looked over the July 2010/ June 2011 fiscal reports.
2. Troy believes the \$54,000 accrued salaries needs to come to the income statement as a credit and will check with Jennifer on the balance sheet.
3. The credit on the FICA still needs to be straightened out.
4. Day Care is doing well with \$2,700 profit in two months which might be attributed to the price increase.

VII) Policy

1. Approval of First Reading for Policy 5050.
2. Approval of Second Reading for Policy 7012.
3. Approval of Third (Final) Reading for Policy 4100, 4130, 3042 and 3060.

VIII) Actions Requested of the BOT by Committees

1. Jennifer discussed that Marketing would like to create a Facebook Group. The BOT agreed this is a good idea but would need more information on a plan and who would be responsible to keep the account up-to date.
2. Athletics would like the approval to have 3rd & 4th grade play basketball. The BOT approved this upon parent approval.

X) Executive Session – The BOT moved into executive session at 8:15 p.m. The BOT moved out of executive session at 8:40 p.m.

XI) Closing prayer and adjournment at 8:45 p.m.
Next meeting – October 25th at 6:30 at Holy Rosary PLC.

XII) Submitted by Bonnie Hebl.