

Divine Savior Board of Trustees
Minutes
November 22, 2011

(Unapproved Minutes)

- I) Opening Prayer – Christy Schmitz.
- II) Attendance - Gary Stepanek, Christy Schmitz, Jennifer Tienor, Bonnie Hebl, Tammy Wagner, Tim Ehlenbeck, Joel Belland and Ken Turba. Guests: Becky Meyer, Amanda Johnson and Jennifer Stephany.
- III) Approval of Minutes – The October minutes were approved with change from Tammy’s name to Gary’s in the first sentence under Financials.
- IV) Correspondence (None)
- V) Guests – Becky Meyer and Amanda Johnson explained the “Quarter Mile Challenge” fundraiser they would like the board to approve. Gary discussed that since this in conjunction with CPES and that the Milwaukee diocese is going thru some financial issues, the board should wait to approve this until further information is received. This item was tabled.
- VI) Parish Director Report (None)
- VII) Administrator Report
 1. The Smartboards have arrived and the staff has determined the locations for these and will be installed no later than the first of year.
 2. The school telephone system is now linked so calls can be transferred from the central office to any room with a phone on the elementary or middle school campus.
 3. The Middle School went to Camp YKoda on November 3rd that was made possible by a grant.
 4. Home & School sponsored the “Move to the Groove” event on November 5th at the Elementary School campus.
 5. Veterans Day was celebrated on November 8th with a Mass followed by a patriotic program and lunch at the Middle School gym. We were joined by area veterans and the Honor Guard from the New Holstein American Legion Post.
 6. Parent/teacher conferences were held on 11/9 and 11/10 at the Elementary School campus.
 7. On November 16th, a small group from CPES, that were unable to attend the listening session, toured the Middle School campus. They were thankful for the opportunity and seemed impressed with what we had to offer.
 8. The fifth and sixth graders from Chilton Area Catholic School joined us on the morning of November 18th. They had mass with us, a tour of the building, an activity with our 5th & 6th graders and lunch. It was a very positive event.

9. Diane Cherney, Joan Nisler and Amanda Johnson took a trip to Chicago for a presentation on the Daily Five Reading Program. The trip was paid for by Title II Funds

VIII) Financials

1. Jennifer Stephany was present to answer questions regarding the financials.
2. Page 3 on Income Statement for Instruction Supply-Computer is for the Smart Boards which needs to show CPES's half yet.
3. Page 4 on Income Statement under Office Supplies-Child Care shows \$500 donation from last year.
4. Check to Orchard Trust is for the Pension Fund.
5. Check to Hess & Associates is from the Apple Pie Fundraiser.

IX) Policy

1. Approval of Third (Final) reading for Policy 5050.
2. Facebook group policy should be presented at next meeting.
3. Need to work on Bullying Policy and Updating Policies in Handbook.

X) Technology

1. Joel recommended funding to replace eight computer monitors at \$125 each for a total of \$1000.
2. The Sleigh Ride which is on December 15th is earmarked for technology. We can see where the committee is financially after this event.

XI) Strategic Plan

1. Plan indicates for us to form a safety committee which will address security cameras and intercom/buzzer system. Bonnie will check with a few people about forming this committee.
2. Plan indicates for us to update electrical services in the buildings. Christy will bring this up at the next BOD meeting.

XII) Marketing

1. Marketing would like approval from the board for them to provide a voucher for \$100 off tuition to give out at the open house on February 6th.
2. Marketing would like approval from the board for them to provide a raffle voucher to new families with children in K-6 grades to have their name in a drawing for \$200 off tuition for four years.
3. Marketing would like approval from the board for them to provide a raffle voucher to new families with children in 7-8 grades for \$200 off tuition for two years.
4. The board approved these three items.

XIII) Executive Session – None

- XIV) Closing prayer and adjournment at 7:55 p.m.
Next meeting – January 24th at 6:30 at Holy Rosary PLC

XV) Submitted by Bonnie Hebl.