

Divine Savior Board of Trustees
Minutes
August 17, 2011

(Approved Minutes)

- I) Opening Prayer – Troy.
- II) Attendance - Gary Stepanek, Troy Ramaker, Bonnie Hebl, Christy Schmitz, Jennifer Tienor, Tammy Wagner, Tim Ehlenbeck and Joel Belland.
- III) Approval of Minutes – The June minutes were approved.
- IV) Correspondence
 - 1. Dan Meyer has volunteered to be the Athletic Director.
- V) Administrator Report
 - 1. Gary reported on the following upgrades at the Middle School:
 - A. A new roof was installed between the school and gym.
 - B. New plumbing and sinks were added to the Science and Art rooms.
 - C. His office has been moved to the end of the downstairs hallway.
 - D. Jennifer’s office moved to Gary’s old office.
 - E. New staff workroom/lounge moved to Jennifer’s old office.
 - F. The library received a makeover.
 - 2. Many items (such as computers, monitors, printers, furniture, books) that are no longer in use will be offered to the teachers and then the parents at registration before they will be disposed of at the end of September.
 - 3. The staff was given a copy of “Teaching with Love and Logic” and the techniques are being discussed to implement with the students.
 - 4. Divine Savior and CPES staff had a workshop on August 11th for the Engrade system that will be used this year.
 - 5. A combined staff in-service is planned for August 25th in Kiel with the topics being Lean for Education and a personality analysis.
- VI) Financials
 - 1. Troy reported that the financials are looking good with an overage of around \$46,000. The savings in bussing costs and the funds received from the auction are being attributed to this overage.
 - 2. All accounts seem to be straightened out.
 - 3. Athletic Fund balance on page one was taken out and Kim will balance this when the books are closed.
 - 4. Gary will be writing up a request for the use of funds to take to the BOD.
 - 5. The BOT should receive and approve this before the BOD meeting.

6. Some items he is looking at are for the teacher's wish list and bonuses, Smart Boards, starting up organic farming for the lunch program, Marketing and the Rosetta Stone program.

VII) Policy

1. Second reading on Policy 4100 with change from \$65 to up to \$100 for teacher reimbursement.
2. Second reading on Policy 4130.
3. Second reading on Policy 3042.
4. Second reading on Policy 3060 by adding Child Care to title.
5. First reading on Policy 7012 with spacing change to title.

VIII) BOT Functions

1. The election of officers is Christy Schmitz as President, Troy Ramaker as Vice-President and Bonnie Hebl as Secretary.
2. The assignment of committee representatives are:
 - A. Finance – Tammy Wagner and Troy Ramaker
 - B. Marketing – Jennifer Tienor
 - C. Policy – Bonnie Hebl
 - D. Home & School – Christy Schmitz
 - E. Fundraising – Ken Turba
 - F. Athletics – Tim Ehlenbeck
 - G. Technology – Joel Belland
 - H. Strategic Planning – Tammy
3. Ken Turba left information for the two dates available for new member training.

IX) Actions requested of BOT by committees

1. The Athletic Committee would like to do a 50/50 raffle during home league and tournament days.
2. The Athletic Committee would like to have a TV raffle. The TV would be set up at home and tournament games with a school promo cd playing. The drawing would be at the final tournament.
3. The Athletic Committee would like to host a volleyball tournament if they can find someone to organize this and possibly use the NH Middle School due to space limitations.
4. The BOT approved these three items.

X) Executive Session – None

XI) Closing prayer and adjournment at 8:20 p.m.
Next meeting – September 27th at 6:30 at SPP Parish Center.

XII) Submitted by Bonnie Hebl.